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DEC 2 1981

Mr. Daniel C. Gillies  
U.S. Geological Survey  
702 Main Post Office Building  
St. Paul, Minnesota 55101

Dear Mr. Gillies:

Attached is a copy of a draft interagency agreement between the U.S. Environmental Protection Agency (U.S. EPA) and the U.S. Geological Survey (USGS) for FY82. I have also sent a copy to Mr. Mike Kosakowski, Office of Waste Programs Enforcement, U.S. EPA - Headquarters.

The U.S. EPA share of the FY81 interagency agreement was funded with U.S. EPA Region V Enforcement funds. These funds are not available in FY82. Therefore, the FY82 interagency agreement will have to be funded by Headquarters under the U.S. EPA - USGS Memorandum of Understanding and/or a Superfund expenditure.

Mr. Kosakowski is tentatively planning on attending a meeting in Minnesota with Marc Hult regarding the Reilly Tar case on December 16, 1981. I suggest that you contact Kosakowski before the meeting in an effort to finalize the FY82 interagency agreement. His number is FTS 382-3118.

Please call me if I can be of any help in preparing the FY82 interagency agreement.

Very truly yours,

  
Jim Panknin  
Environmental Engineer

Attachment

bcc: Leininger  
Bitter - 5AHS

<b>U.S. ENVIRONMENTAL PROTECTION AGENCY INTERAGENCY AGREEMENT</b> (Please read instructions on page 3)		<b>1. EFFECTIVE DATE</b> 1/1/81	<b>2. COMPLETION DATE</b> 9/30/81	<b>3. AGREEMENT NO.</b>
<b>4. NAME AND ADDRESS OF EPA ORGANIZATION</b> U.S. Environmental Protection Agency 230 South Dearborn Street Chicago, Illinois 60604		<b>5. NAME AND ADDRESS OF OTHER ORGANIZATION</b> U.S. Geological Survey 702 Main Post Office Building St. Paul, Minnesota 55101		
<b>6. PROJECT TITLE</b> Transport of Coal Tar Derivatives in the Prairie du Chein-Jordan Aquifer, St. Louis Park, Minnesota				
<b>7. SCOPE OF WORK</b>  See Attachment				
<b>8. SPECIAL PROVISIONS</b> This agreement may be terminated by either Agency upon <u>30</u> days advance written notice. The U.S.G.S. shall provide personnel and equipment necessary to accomplish the above tasks, except for the following: A. U.S. EPA will provide personnel and equipment, as necessary for collection of water samples, and analyses for organic compounds by GS/MS and high pressure liquid chromatography, and analyses for selected inorganic compounds. B. U.S. EPA will provide personnel and containers, as necessary, for soil samples. C. U.S. EPA will provide for the transportation of all samples from St. Louis Park to the MRI laboratory in Kansas City, Missouri.  U.S.G.S. personnel shall acquaint U.S. EPA personnel with procedures and use of equipment on those items above for which U.S. EPA assistance will be provided, and shall specify sampling locations and all other required information needed to				
<b>9. REPORTS</b> accomplish the above listed tasks. U.S.G.S. shall follow U.S. EPA-approved chain of custody procedures when handling all samples.  Basic data report to be completed by September 30, 1981. Final project report to be completed in FY'82.				

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## INSTRUCTIONS

**GENERAL:** This form is to be used for all agreements except for Policy Agreements. Prepare this form in an original and one copy in accordance with subparagraph 6c of Chapter 6, Interagency Agreements, in the Contracts Management Manual.

### ITEM

1. Enter date agreement is to become effective.
2. Enter date agreement is to be completed.
3. All Interagency Agreement Control numbers will be assigned by the Interagency Agreements Staff.
4. Enter U.S. Environmental Protection Agency followed by the name and mailing address of the EPA organization requiring the goods and services; EPA offices should be identified at the DAA or comparable level.
5. Enter the name and mailing address of the supplying agency. Identify the Department and appropriate organizational component(s) within the Department, i.e., Department of Health, Education and Welfare, Public Health Service, Center for Disease Control.
6. Enter project title.
7. Provide a complete description of the work to be performed under the agreement. In the case of jointly funded projects, the work scope should describe specific responsibilities of the participating agencies, not just the portion funded by EPA. Attachments should be used as necessary; if appropriate, a proposal submitted by the supplying agency which properly describes the work to be performed shall be referred to in item 7 and attached to the agreement form and made a part thereof.
8. Enter the number of days advance notice required in the event of termination; 30 days is the usual period, however, the period may be longer if need be. Enter any special provisions applicable to the agreement. For example, it might be considered desirable to establish special arrangements for periodic reviews of the work as it progresses or to provide for Project Officer approval of particular actions. This section should also specify the arrangements for amending agreements which extend over a period of several years and which are to be funded in increments.
9. If applicable, enter requirements for progress reports including report contents, frequency, number of copies, distribution, etc.
- 10&11 Enter the names, addresses and telephone numbers of the project officers representing EPA and the supplying agency.
12. Check appropriate block regarding the procurement of equipment with EPA funds. It should be noted that procurement of equipment should be authorized only when essential to the performance of the work and in those cases limited to scientific or technical items. Also enter in this section any limitations such as the specific items to be procured, costs, requirements for prior approval, etc.
13. List all equipment to be provided or acquired to include EPA decal number, if appropriate, nomenclature, manufacturer's model number and cost. If more space is required, provide the listing on a separate referenced attachment.
- 14a. Enter the total estimated cost of the work over the entire period of this agreement showing the amount to be provided by EPA as well as the contribution of the supplying agency, if any.
- 14b. Enter the amount to be provided by this agreement or amendment.
15. Check the appropriate method of payment. See paragraph 7 in the Chapter on Interagency Agreements in the Contracts Management Manual.
16. Indicate the mailing address of the EPA Accounting Office which services the EPA organization sponsoring the agreement. Enter the appropriate accounting information, and for agreements to be handled on a reimbursable basis, indicate the frequency with which bills are to be submitted.
17. Enter the statutory authority under which the agreement is entered into; see paragraph 2 of the Interagency Agreements Chapter.

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